

## Application for Consideration: CEHA Leadership Academy

The California Environmental Health Association (CEHA) Leadership Academy is designed to provide participants with the information and skills necessary to lead a program. It will allow participants to build and practice essential skills such as budgeting, networking, program planning, team building, and effective communication. The program runs approximately 1 year with classes spread throughout the year starting at the Annual Educational Symposium (AES) and culminating in presenting their final project and graduating at the next AES.

Tuition fee: \$1,250

The fee for the course covers the academy course's content and administrative costs associated with the academy. The participant is responsible for travel and meal costs and general supplies necessary for the course (ex: computer, internet connection, stationery supplies, etc.)

APPLICANT INFORMATION
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Name: \_\_\_\_\_ Position: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone #: \_\_\_\_\_

Organization: \_\_\_\_\_

**Give us your insights on leadership in environmental health by describing how you have contributed to the profession, the challenges you see ahead and your ideas to shape its future (a maximum of 500 words):**

**We would like to hear about your current plan for professional development, what would you like to have accomplished within the next 5 years?**

**As a career professional, tell us what you consider to be the most relevant emerging issue that will cause significant impact to the environmental health practice and what we can be doing now within our organizations to prepare, manage and control it? (a maximum of 500 words)**

Participants are expected to adhere to the CEHA policies for the academy, the CEHA code of conduct and ethics, attend all classes on the syllabus, behave professionally, and be cognizant and respectful of each of the class instructors, fellow participants, and their time. To be successful in this program the candidate is expected to participate in the classes, complete the assignments on time, participate in class, complete their final project, and present their project at the AES. Classes are offered based on instructor availability and are subject to being rescheduled. Classes may be offered during work hours or off-work hours. If a participant must miss a class, they are responsible for making arrangements with the instructor(s), learning the material, and completing the assignments. If a participant misses more than 3 classes and/or assignments, they will be unenrolled in the academy and their tuition fee will not be refunded. If you have any questions, you can contact the Training Administrator at [leadership@ceha.org](mailto:leadership@ceha.org). If a participant is unenrolled due to lack of participation or misconduct and wishes to appeal, they are to email the Training Administrator within 15 business days of being notified of being unenrolled to request an appeal hearing. If a request for hearing is received the Training Administrator will arrange for an appeal hearing within 15 business days of receipt of the request. The hearing will be scheduled and notice of the hearing provided to the participant. If the hearing date needs to be rescheduled the Training Administrator can reschedule the hearing for cause at their discretion.

I, \_\_\_\_\_ understand the obligations associated with this program and promise to adhere to the program objectives and policies and act per the CEHA policies and code of ethics. I understand that if I do not adhere to the above-mentioned or do not perform at an acceptable level my participation in the course will be terminated and I will not hold CEHA liable.

\_\_\_\_\_  
Printed Name of Participant

\_\_\_\_\_  
Signature of Participant

\_\_\_\_\_  
Date

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### Jurisdictional Endorsement of Participant

Name of Director (or Supervisor for private industry): \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

What are you hoping the applicant garners from participation in the program:

Do you support the above-named employee to participate in this training program?  Yes  No

I understand that some of the classes will be offered during work hours, and they will be allowed to participate.  Yes  No

I understand that the participant will need to travel, and the jurisdiction will allow the participant to travel to participate in the academy,  Yes  No

I understand and support my employee's participation in the CEHA Leadership Academy and that the program will require the participant to attend classes both online and in person,  Yes  No

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Signature of Director

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Date